

Penfield, New York

January 15, 2024

The regular meeting of the Penfield Fire Commission was held at Penfield Fire Station #1, 1838 Penfield Road, Penfield, New York on Monday, January 15, 2024.

PRESENT:	Robert G. Barrese	Commissioner
	Scott R. Fitch	Commissioner
	Christopher A. Ebmeyer	Commissioner
	Christopher P. Collison	Commissioner

ALSO PRESENT:	Jerry Fromm	Treasurer
	Jacqueline Finlayson	Deputy Treasurer
	Brian Niggli	Director of Purchasing/Deputy Secretary
	Matt Bottone	Penfield Fire Chief
	Richard Tantalo	Bushnell's Basin Fire Chief
	Leo F. Murphy	Secretary

The meeting was called to order by Chairman Barrese at 7:00 p.m. A tribute was paid to the flag and a moment of silence held for the victims of the Gaza Strip.

Chief Tantalo was present to discuss their Junior Firefighter program at Bushnell's Basin. The Restricted Active Member program was started with the intent of getting young people in the area involved with the fire department by observation and hands on training and work. Chief Tantalo explained the Bushnell's Basin program and how it operated including the need for parents' approval, the grant program and benefits to young people who belong to the program.

The minutes of the meeting dated 12/12/23 and 12/26/23 were reviewed. Motion made by Commissioner Ebmeyer, seconded by Commissioner Collison and carried approving the minutes. Motion made by Commissioner Fitch, seconded by Commissioner Collison and carried approving the minutes of the Organizational Meeting of January 3, 2024.

The Treasurer's Report dated 12/29/23, copy attached, was submitted by Treasurer Fromm. The account balances for the General Fund, Capital Reserve Account and Service Award Accounts were presented. Motion made by Commissioner Ebmeyer, seconded by Commissioner Collison and carried accepting the Treasurer's Report.

The invoices from 12/27/23 through January 15, 2024 totaling \$91,280.58 were reviewed. An additional invoice from First National Bank of Omaha for credit cards were reviewed. Motion was made by Commissioner Ebmeyer, seconded by Commissioner Fitch and carried directing the treasurer to pay all invoices in the amount of \$91,280.58.

Treasurer Fromm proposed budget amendments to the 2023 Budget per the document attached to these minutes. Motion made by Commissioner Fitch, seconded by Commissioner Ebmeyer and carried approving.

Treasurer Fromm requested permission to roll over the Capital Reserve CD when it matures on 1/17/24 along with accrued interest and to transfer \$500,000.00 from the Capital Reserve Savings account to a Capital Reserve CD which will mature on 2/21/24. The interest rate will be determined at the time of roll over. Motion made by Commissioner Ebmeyer, seconded by Commissioner Collison and carried approving.

Treasurer Fromm requested permission to transfer up to \$225,000.00 from 1/16/24 through 2/19/24 to pay bills and payroll expenses with the funds being transferred from the General Funds Savings to the General Fund Checking accounts. Motion made by Commissioner Collison, seconded by Commissioner Ebmeyer and carried approving.

The Chief's Report dated 1/15/24, copy attached, was submitted by Chief Bottone. The December fire alarm breakdown and upcoming drills were also presented. Motion made by Commissioner Ebmeyer, seconded by Commissioner Collison and carried accepting the Chief's Report.

Chiefs Notes & Requests:

- Item 3 Motion made by Commissioner Ebmeyer, seconded by Commissioner Fitch and carried approving the purchase of hose for the new Engine 373 in the amount of \$26,297.00 from Witmer Public Safety.

- Item 5 Motion made by Commissioner Ebmeyer, seconded by Commissioner Fitch and carried approving the purchase of a MULE II Litter Wheel at a cost not to exceed \$2,250.00.

Chairman Barrese updated the Commissioners regarding the cyber attack issues and that the district had been partially reimbursed by the insurance company. Chairman Barrese added that the system is as secure as it can be at this time.

Chairman Barrese advised that Engine 373 is at Penn-Diesel for a blown head gasket repair and that Q-370 will need a new radiator, which will be covered under warranty.

Chairman Barrese advised of the investigation into purchasing an LED overhead door warning control system, controlled by the overhead door opener. The system would be provided by Marvin Door Systems. A proposal is also needed from Allan Electric for installation.

Secretary Murphy advised that communication had been received from the fire company secretary to the effect that:

1. Nicholas Wheatley summarily expelled due to not meeting points for the second year.
2. Steve Preston answered his final call and has been removed from Active Membership.
3. LOA-Medical Non-Line of Duty approved for Jeff Ebmeyer 12/15/23-2/15/24.
4. Out of District Request Approved for Steven Morse.

Motion was made by Chairman Barrese, seconded by Commissioner Fitch and carried to end this meeting at 8:09 p.m. and enter into executive session.

The result of the executive session is that the 2024 wage rate schedule will be amended.

Respectfully submitted,

Leo F. Murphy, Secretary

*Reviewed & approved
a/a6/24*