

Penfield, New York

February 26, 2024

The regular meeting of the Penfield Fire Commission was held at Penfield Fire Station #1, 1838 Penfield Road, Penfield, New York on Monday, February 26, 2024.

PRESENT:	Robert G. Barrese	Commissioner
	Scott R. Fitch	Commissioner
	Christopher A. Ebmeyer	Commissioner
	Christopher P. Collison	Commissioner

ALSO PRESENT:	Jerry Fromm	Treasurer
	Jacqueline Finlayson	Deputy Treasurer
	Brian Niggli	Director of Purchasing/Deputy Secretary
	Matt Bottone	Penfield Fire Chief
	Leo F. Murphy	Secretary

The meeting was called to order by Chairman Barrese at 7:00 p.m. A tribute was paid to the flag and a moment of silence held for those suffering from the unrest in the Middle East.

The minutes of the meeting dated 1/15/24 were reviewed. Motion made by Commissioner Fitch, seconded by Commissioner Collison and carried approving the minutes.

The Treasurer's Report dated 1/31/24, copy attached, was submitted by Treasurer Fromm. The account balances for the General Fund, Capital Reserve Account and Service Award Accounts were presented. Motion made by Commissioner Fitch, seconded by Commissioner Collison and carried accepting the Treasurer's Report.

The invoices from 1/16/24 through 2/26/24 were reviewed. Motion was made by Commissioner Fitch, seconded by Commissioner Collison and carried directing the treasurer to pay all invoices in the amount of \$275,791.53.

Treasurer Fromm advised the CD for \$1,661,507.23 matured on 2/21/24 and was rolled over into a CD with accrued interest that will mature on 3/20/24. A new General Fund CD was opened per the document attached to these minutes.

Treasurer Fromm advised he had received the checks from the Town of Penfield for the tax levy and deposited them in the Canandaigua National Bank and Trust as required.

Treasurer Fromm submitted a report on the computer compromise costs as of February 6, 2024

Treasurer Fromm requested permission to transfer up to \$225,000.00 from 2/27/24 through 3/18/24 to pay bills and payroll expenses with the funds being transferred from the General Funds Savings to the General Fund Checking accounts. Motion made by Commissioner Collison, seconded by Commissioner Fitch and carried approving.

The Chief's Report dated 2/26/24, copy attached, was submitted by Chief Bottone. The January fire alarm breakdown and upcoming drills were also presented. Motion made by Commissioner Ebmeyer, seconded by Commissioner Collison and carried accepting the Chief's Report.

Chiefs Notes & Requests:

- Item 2 Motion made by Commissioner Barrese, seconded by Commissioner Fitch and carried approving the cost of up to \$2,500 for the purchase of 5 licenses for the Moditech app used for auto extrication.
- Item 3: Motion made by Commissioner Ebmeyer, seconded by Commissioner Fitch and carried approving the purchase of (4) spare portable radio batteries at a cost not to exceed \$2,250.00.
- Item 4: The Commission Inspection Dinner will be scheduled for May 21, 2024 at Shadow Lake.

- Item 9: Motion made by Commissioner Fitch, seconded by Commissioner Ebmeyer and carried approving the purchase of 15 sets of turnout gear for the year 2024.

Commissioner Fitch reported on the Fire District Officers meeting held on 2/15/24 and advised of the potential new standards being proposed by the OSHA division of the Federal Government relative to training standards.

Motion was made by Commissioner Ebmeyer, seconded by Commissioner Collison and carried to enter into an agreement with Delta Sonic for purchasing three unlimited Super Kiss wash tags for the three Chief vehicles. The annual cost total is \$575.64, commencing on 3/1/24 – 3/1/25.

Chairman Barrese advised that 3 cameras have poor picture quality at Station #1 due to the camera's age and submitted a proposal from General Security to replace them. The camera in the rear municipal lot and the camera in the middle parking lot island that faces the bay doors will be replaced with a single lens 5MP Bullet Camera AXIS P1467. The cost for material and labor will be \$3,150. We will replace the current camera near the fuel tank with a new Duo Lens Camera, 2MP AXIS P4705-PLVE. The cost for material and labor will be \$1,940. Motion made by Commissioner Ebmeyer, seconded by Commissioner Collison and carried approving the cost for the replacement of the 3 cameras.

Secretary Murphy advised that communication had been received from the Fire Company Secretary to the effect that:

- Leo Vicari would be on a leave of absence from 2/12/24 to 6/30/24.
- Jeff Neufeglise and Matt Metzler had completed their probationary membership and are active members.

Motion was made by Commissioner Fitch, seconded by Commissioner Collison and carried appointing Jeffrey A. Ebmeyer as Fire Commissioner to fill out the term of Commissioner Morse who resigned.

Motion was made by Commissioner Fitch, seconded by Commissioner Collison and carried appointing Steven M. Morse, Deputy Secretary of the Fire Commission for the remainder of 2024.

Motion was made by Commissioner Ebmeyer, seconded by Commissioner Fitch and carried to end this meeting at 8:28 p.m. and enter into executive session to discuss a personnel matter.

Respectfully submitted,

Leo F. Murphy, Secretary

Reviewed & Approved
3/18/24 