

Penfield, New York

April 15, 2024

The regular meeting of the Penfield Fire Commission was held at Penfield Fire Station #1, 1838 Penfield Road, Penfield, New York on Monday, April 15, 2024.

PRESENT:	Robert G. Barrese	Chairman
	Scott R. Fitch	Commissioner
	Christopher A. Ebmeyer	Commissioner
	Christopher P. Collison	Commissioner
	Jeffrey A. Ebmeyer	Commissioner
ALSO PRESENT:	Jerry Fromm	Treasurer
	Leo Murphy	Secretary
	Brian Niggli	Director of Purchasing/Deputy Secretary
	Steven M. Morse	Deputy Secretary
	Matt Bottone	Penfield District Fire Chief
ABSENT:	Jacqueline Finlayson	Deputy Treasurer

The meeting was called to order by Chairman Barrese at 7:03 p.m. A tribute was paid to the flag and a moment of silence held for the two police officers recently killed in Onondaga County.

The minutes of meeting dated 3/18/24 were reviewed. Motion made by Commissioner C. Ebmeyer, seconded by Commissioner J. Ebmeyer and carried to approve the minutes as presented.

The Treasurer's Report dated 3/29/24, copy attached, was submitted by Treasurer Fromm. The account balances for the General Fund, Capital Reserve Account and Service Award Accounts were presented. Motion made by Commissioner C. Ebmeyer, seconded by Commissioner J. Ebmeyer and carried accepting the Treasurer's Report.

The invoices from 3/19/24 through 4/15/24 were reviewed. Motion was made by Commissioner C. Ebmeyer, seconded by Commissioner Fitch and carried directing the treasurer to pay all invoices in the amount of \$91,407.99.

The Treasurer proposed budget amendments to the 2024 budget per the document attached to these minutes and requested approval of them. Motion made by Commissioner C. Ebmeyer, seconded by Commissioner Collison and carried approving the amendments as requested.

Treasurer Fromm advised of the Certificates of Deposit which mature on April 17, 2024, and requested they be rolled over into Certificates of Deposit which will mature on May 22, 2024 per the document attached to these minutes. Motion made by Commissioner C. Ebmeyer, seconded by Commissioner Collison and carried approving.

Treasurer Fromm requested permission to transfer up to \$225,000.00 from the General Funds Savings to the General Fund Checking accounts to pay bills and payroll expenses 4/16/24 through 5/20/24. Motion made by Commissioner Fitch, seconded by Commissioner J. Ebmeyer and carried approving.

The Chief's Report dated 4/15/24, copy attached to these minutes, was submitted by Chief Bottone. The March fire alarm breakdown and upcoming drills were also presented. Motion made by Commissioner C. Ebmeyer, seconded by Commissioner Collison and carried accepting the Chief's Report. Chief's notes and requests:

Chief Bottone asked to send two Fire Fighters to the Harrisburg Expo in Harrisburg PA. Motion by Commissioner J. Ebmeyer, seconded by Commissioner Fitch was approved to pay the expenses for two Fire Fighters to attend the Harrisburg Expo including but not to exceed \$100 per day for meals.

Discussion about the new Quint 370 occurred and it was determined that the aerial truck will be put in service effective immediately.

Commissioner Fitch reported that the newly formed committee to review the proposed OSHA 1910.156 standard changes met and recommended that another 90 days were needed to review the proposed standards.

Chairman Barrese presented two quotes for the removal of a tree and stump grinding at Hall #2. The Birchcrest Tree quote is \$1500. The quote from Weber Tress is \$1100. Motion by Chairman Barrese and seconded by Commissioner Fitch to award the contract to Weber Tree.

Commissioner C. Ebmeyer reported on the status of the Commission Inspection dinner scheduled for May 21, 2024. Upon motion made by Commissioner C. Ebmeyer, seconded by Commissioner Fitch it was agreed that the cost of the firefighter gifts for the dinner would not exceed \$7500.

Commissioner C. Ebmeyer asked Chief Bottone for assistance in making sure that firefighter physicals were completed.

Commissioner C. Ebmeyer discussed issues related to the chiefs' vehicles running board lights. It was decided that all chief vehicle running board lights would be repaired as applicable.

Commissioner Collison reported that the annual maintenance work for the antique fire apparatus would be scheduled.

Secretary Murphy reported that he received correspondence from the Penfield Fire Company secretary advising that the new member approval for Robert Kanauer had been cancelled. Further reported by the Company secretary was that firefighter Jeff Ashline had completed his one-year probation period successfully.

Chairman Barrese reported that the old Quint 370 was currently being repaired.

Chairman Barrese reported that Penfield Fire Company Sergeant at Arms, Dan Ludwig, and District Deputy Secretary, Steven Morse, performed the 2024 first quarter audit of the LOSAP credits.

Chairman Barrese reported that the District had received premium information from PERMA regarding the Workers Compensation / VFBL policy renewal.

Chairman Barrese reported that Joe Palma is working with Traveler's Insurance on the requirements for a stand-alone cyber security policy for the District.

Chairman Barrese advised that the lease extension agreement received by American Tower for Station #3 was in the process of being reviewed by legal counsel, P. Weishaar.

Chairman Barrese advised that installation of overhead door safety lights was being reviewed and that a proposal was needed from Allen Electric for the installation.

Chairman Barrese reported that ten windows at Station #1 needed to be replaced due to deterioration. The proposal from Flower City Glass was \$5,938 and the proposal from Genesee Glass and Mirror, Inc. was \$3,558. Motion made by Commissioner Barrese, seconded by J. Ebmeyer and carried to have the work performed by Genesee Glass and Mirror, Inc.

Discussion occurred about the new property development at the northwest corner of the Atlantic Avenue and Route 250 intersection. Chairman Barrese reported he had been contacted by a Commissioner from West Webster regarding a meeting with West Webster, Northeast Joint and Penfield fire districts regarding district lines.

Discussion occurred about Town of Penfield and Penfield Fire District working relationship and it was decided to invite the new Penfield Town Supervisor to a future District meeting.

Motion was made by Commissioner Collison, seconded by Commissioner Fitch and carried to end this meeting at 8:13 p.m.

Respectfully submitted,

Leo Murphy, Secretary

DRAFT