

Penfield, New York

June 24, 2024

The regular meeting of the Penfield Fire Commission was held at Penfield Fire Station #1, 1838 Penfield Road, Penfield, NY on Monday, June 24, 2024.

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| Present: | Robert G. Barrese Scott R. Fitch Christopher P. Collison Jeffrey A. Ebmeyer | Chairman Commissioner Commissioner Commissioner |
| Also Present: | Jerry Fromm Jacqueline Finlayson Brian Niggli Matthew Bottone | Treasurer Deputy Treasurer Dir. of Purchasing/Dep. Secretary Fire Chief |
| Absent: | Christopher A. Ebmeyer Leo Murphy Steven Morse | Commissioner Secretary Deputy Secretary |

The meeting was called to order by Chairman Barrese at 7:00 pm. A tribute was paid to the flag and a moment of silence held for the victims from the violence this past weekend and all the Police Officers that serve and protect us.

Public Participation/Guests:

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| Robert Ockenden | Deputy Supervisor, Town of Penfield |
| Allen Reitz | Director of Building & Planning |
| Adam Bradstreet | Fire Marshall |
| Randy Marra | Assistant Fire Marshall |
| Dan Riorden | PVEA Manager |

These Official's addressed the Board, many new to their positions, introducing themselves, describing their roles within the community. Goals to build on communication and how the Town and Fire District can continue to work together to better the community.

The minutes of the meeting dated 5/20/24 were reviewed.

- Page 1, under invoices from 4/16/24 through 5/20/24 the total of invoices should read \$94,544.60 per the change document submitted by the Treasurer.

Motion made by Commissioner Fitch, seconded by Commissioner J. Ebmeyer and carried approving the minutes as noted.

The Treasurer's Report dated 5/31/24 was submitted by Treasurer Fromm. The account balances for the General Fund, Capital Reserve and Service Award accounts were presented. Motion made by Commissioner Collison, seconded by Commissioner Fitch and carried accepting the Treasurer's Report.

The invoices from 5/21/24 through 6/24/24 totaling \$148,780.76 were reviewed. Motion made by Commissioner Collison, seconded by Commissioner Fitch and carried approving payment of all invoices and directing the treasurer to pay them in the amount of \$148,780.76.

Treasurer Fromm advised of the CD's which matured on 6/20/24 per the attached document. Due to the change date of this month's Commission meeting, Treasurer Fromm rolled over the certificates of deposit per the attached document with the interest rate to be determined at time of roll over with a new mature date of 7/19/24.

*Approved @ 7/15/24
Commission Mtg. BR*

Treasurer Fromm requested permission to transfer up to \$200,000 from the General Fund Savings to the General Fund Checking Account to pay bills and payroll expenses from 6/25/24 through 7/15/24. Motion made by Commissioner Collison, seconded by Commissioner J. Ebmeyer and carried approving.

The Chief's Report, copy attached, was submitted by Chief Bottone. The fire alarm breakdown for May was submitted along with upcoming events, drills, and training. Motion made by Commissioner Collison, seconded by Commissioner J. Ebmeyer and carried accepting the Chief's Report.

Chief's Notes and Requests: No action required.

Commissioner Fitch reported he had attended the Monroe County Fire District Officers Association meeting last Thursday, 6/20/24, at St. Paul Fire District. Topic of discussion was the upcoming EMS conference – funding for the EMS agencies.

Commissioner Fitch presented a portfolio from United Diagnostic Service LLC, Medical group that provides Ultrasound/Comprehensive Screening to First Responder at \$325.00 per member. North Greece Fire District has used their services.

Commissioner Collison gave an update on the Rt.250/Atlantic Ave project. Continuing to work with MRB Group, updating them with street names and parcel numbers as they become available.

Commissioner J. Ebmeyer reported he is working with Gary Wilkins on getting estimates for next year's insurance policies to assist with the budgeting numbers for next year.

Chairman Barrese advised that the Lease Agreement with American Towers has been signed and returned back to them.

Chairman Barrese updated the board on the search for an apparatus mechanic. There are four candidates interested in the position. All four have been interviewed. Will be scheduling second round interviews in the next few weeks.

Motion made by Chairman Barrese, seconded by Commissioner Fitch carried approving Alliance Door Company to install (1) Red/Green signal light, door open/close warning device on T-371 bay door.

Treasurer Fromm requested that a daily meal allowance be determined for the upcoming travel to Dallas and Clearwater. Motion made by Chairman Barrese, seconded by Commissioner Fitch carried approving a daily meal allowance of \$200.00 per person.

Discussion regarding rental vehicle insurance coverage. Motion by Chairman Barrese, seconded by Commissioner Fitch to continue to take all coverage as recommend by Gary Wilkins, the district insurance agent.

Deputy Secretary Niggli read the letter received from the Town of Penfield regarding road closures on Five Mile Line Rd. & Penfield Road during the Town's upcoming Fourth of July Parade on Saturday, June 29th.

Deputy Secretary Niggli advised that communication had been received from the Fire Company Secretary to the effect that:

- The applications of Grayson Marcus and Kyle Semrau for active membership in the Fire Company were submitted and reviewed. Motion made by Chairman Barrese, seconded by Commissioner Fitch and carried approving membership subject to them passing the required physical exam.

Brian Niggli presented proposals for sealcoating/restriping of all three station parking lots. Proposal #1: BLP Sealcoat \$13,256.46. Proposal #2: Magic Seal \$14,800.00. WNY Seal Coating acknowledged request for quote, however, did not submit one. Motion made by Commissioner Fitch, seconded by Commissioner Collison and carried approving BLP Sealcoat proposal.

Motion made by Chairman Barrese, seconded by Commissioner Fitch and carried to close the meeting at 9:15 p.m.

Respectfully submitted,

Brian Niggli, Deputy Secretary