

Penfield, New York

July 15, 2024

The regular meeting of the Penfield Fire Commission was held at Penfield Fire Station #1, 1838 Penfield Road, Penfield, NY on Monday, July 15, 2024.

Present:	Robert G. Barrese	Chairman
	Christopher A. Ebmeyer	Commissioner
	Christopher P. Collison	Commissioner
	Jeffrey A. Ebmeyer	Commissioner
Also Present:	Jerry Fromm	Treasurer
	Jacqueline Finlayson	Deputy Treasurer
	Brian Niggli	Dir. of Purchasing/Dep. Secretary
	Steven Morse	Deputy Secretary
	Jim Herko	1 st Assistant Fire Chief
Absent:	Scott Fitch	Commissioner
	Leo Murphy	Secretary

The meeting was called to order by Chairman Barrese at 7:01 pm. A tribute was paid to the flag and a moment of silence held for Secretary Murphy and his family.

The minutes of the meeting dated 6/24/24 were reviewed.

Motion made by Commissioner J. Ebmeyer, seconded by Commissioner C. Ebmeyer and carried approving the minutes.

The Treasurer's Report dated 6/28/24 was submitted by Treasurer Fromm. The account balances for the General Fund, Capital Reserve and Service Award accounts were presented. Motion made by Commissioner C. Ebmeyer, seconded by Commissioner J. Ebmeyer and carried accepting the Treasurer's Report.

The invoices from 6/25/24 through 7/15/24 totaling \$45,622.49 were reviewed. Motion made by Commissioner C. Ebmeyer, seconded by Commissioner J. Ebmeyer and carried approving payment of all invoices and directing the treasurer to pay them in the amount of \$45,622.49.

Treasurer Fromm recommended that the General Fund CDs in the amount of \$1,250,000 which will mature on 7/19/24 have \$1,200,000 rolled over and the remaining \$50,000 plus accrued interest be deposited into the General Fund Savings account. Also, Treasurer Fromm recommended that the Capital Reserve CD in the amount of \$1,699,131.82 plus accrued interest be rolled over into a Capital Reserve CD which will mature on August 21, 2024. Motion made by Commissioner J. Ebmeyer, and seconded by Commissioner Collison and carried approving these recommended transactions.

Treasurer Fromm requested permission to transfer up to \$175,000 from the General Fund Savings to the General Fund Checking Account to pay bills and payroll expenses from 7/16/24 through 8/19/24. Motion made by Commissioner C. Ebmeyer, seconded by Commissioner J. Ebmeyer and carried approving.

The Chief's Report, copy attached, was submitted by Chief Bottone and delivered by 1st Assistant Chief Herko. The fire alarm breakdown for June was submitted along with upcoming events, drills, and training. Motion made by Commissioner C. Ebmeyer, seconded by Commissioner Collison and carried accepting the Chief's Report.

Chief's Notes and Requests: No action required.

Commissioner C. Ebmeyer reviewed two proposals for exercise equipment from Advantage Sport & Fitness Inc. Commissioner Ebmeyer has been a member of a Penfield Fire Company Committee reviewing options for upgrading the equipment in the Station #1 Exercise facility. The Fire Company is seeking District support for the purchase of upgraded equipment. After much discussion, it was decided that the District would participate in funding of the new equipment with the Fire Company based on the quote for \$59,625.25. Motion by C. Ebmeyer, seconded by Commissioner Collison and carried that the District will pay for 50% of the new exercise equipment up to \$35,000 contingent upon the Penfield Fire Company paying for 50% of the equipment.

Treasurer Fromm reviewed the 2025 proposed District Budget with the Board. Treasurer Fromm noted that the cost of handline nozzles was included in the proposed budget. After discussion and one modification to the proposed budget, motion by C. Ebmeyer, seconded by J. Ebmeyer and carried to approve the proposed 2025 Penfield Fire District Budget in the amount of \$2,069,000.

Deputy Secretary Morse provided the following updates from the Penfield Fire Company:

- Firefighter Chris Kenney has been summarily expelled from the Fire Company based upon the Company's Bylaws for failure to complete the points requirement of his disciplinary probation.
- Firefighter Andrew Gustavson's resignation was accepted.
- Janeisa Blondet-Buitago was voted in as a new member of the Fire Company.

Motion made by Commissioner C. Ebmeyer, seconded by Commissioner Collison and carried to approve Ms. Blondet-Buitago's membership pending successful completion of a Fire District physical examination.

Director of Purchasing and Deputy Secretary Niggli provided various updates on activities that will be occurring in the near term.

Chairman Barrese updated the board on the following items:

- The search for an apparatus mechanic is continuing with second round interviews occurring soon.
- Evaluation of the products and locations available to provide apparatus undercoating services is underway.
- Requested that the Secretary send a letter of thanks to Alex Fassanella, Town of Penfield Sewer Foreman, for his efforts to assist the Fire District with a situation that occurred on the evening of July 2nd.

The commissioners reviewed the July 10, 2024 apparatus replacement plan and noted changes that should be made to the current plan. These changes will be provided to Bernard P. Donegan, Inc. so that changes may be made prior to the Board's meeting with our Donegan representative.

Motion made by Commissioner C. Ebmeyer, seconded by Commissioner Collison and carried to close the meeting at 8:25 p.m.

Respectfully submitted,

Steven Morse, Deputy Secretary